Bank Configuration Portal – User manual

Contents

[Login 3](#_Toc148601041)

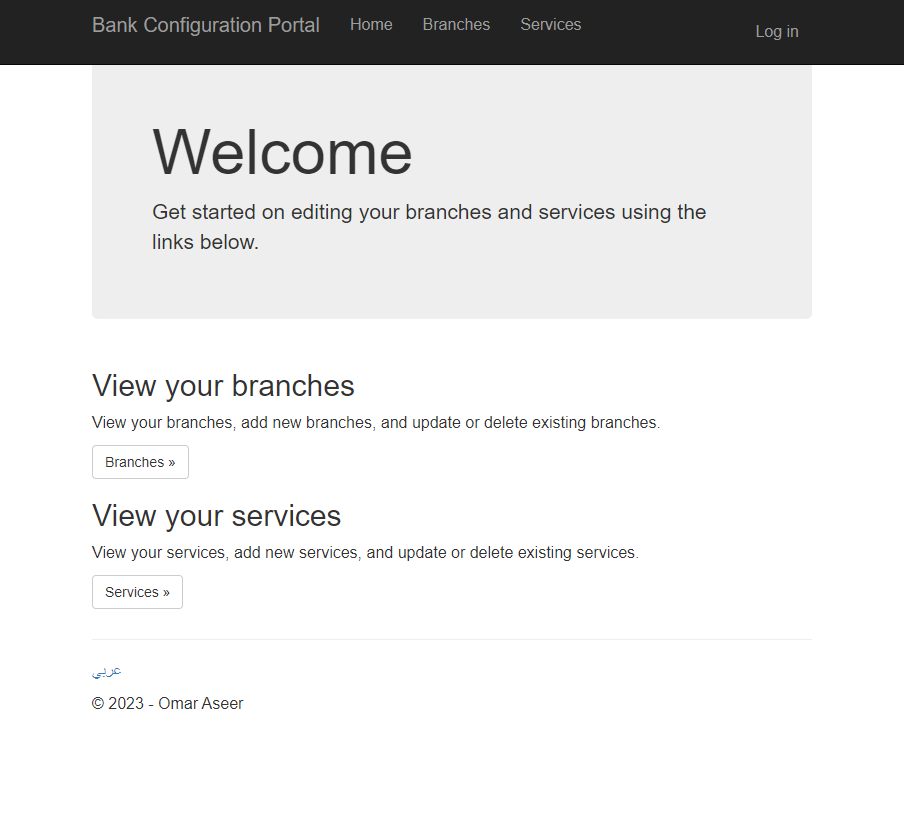
[Branches 4](#_Toc148601042)

[Counters 6](#_Toc148601043)

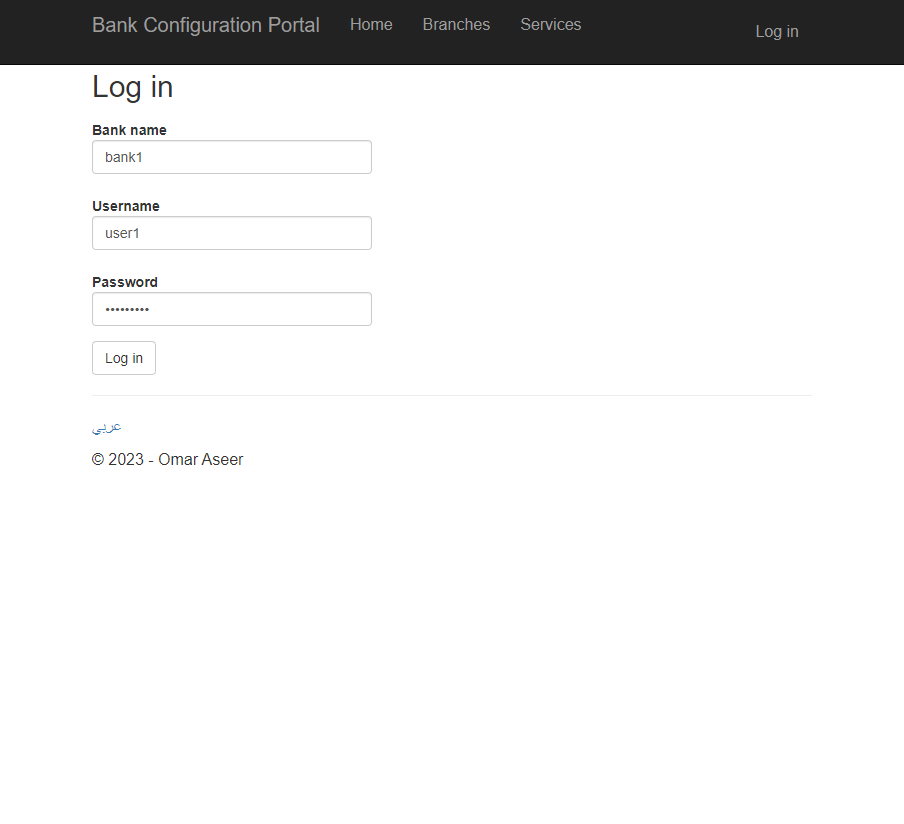
[Services 7](#_Toc148601044)

# Login

To perform any actions, you need to log in.



Enter the name of your bank, your username, and your password, then click “Log in”.

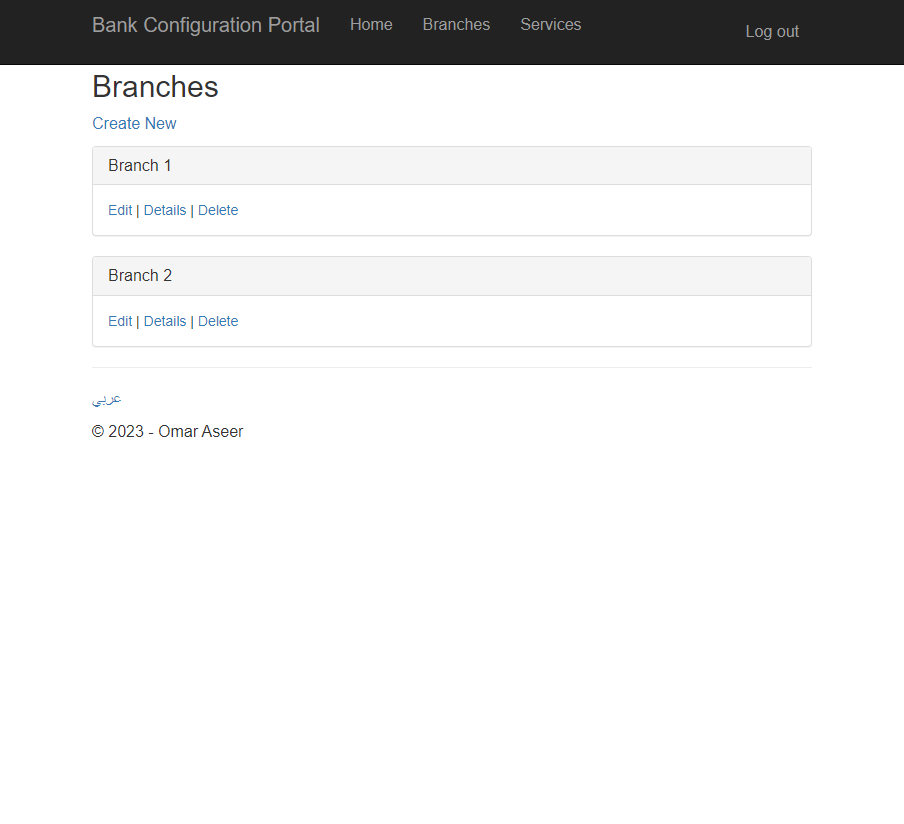


# Branches

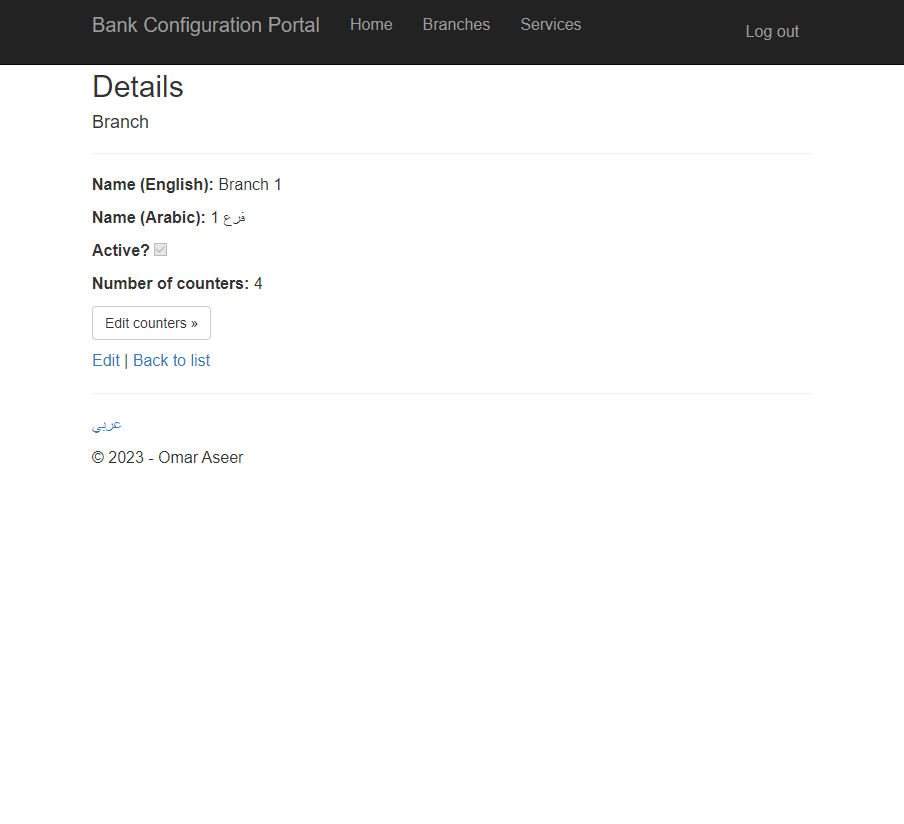
Once you’re logged in, you can view, edit, and delete existing branches, and you can create new branches. Click the link in the navigation bar, or the button on the home page.



Follow the links on screen to edit, delete, or create branches.

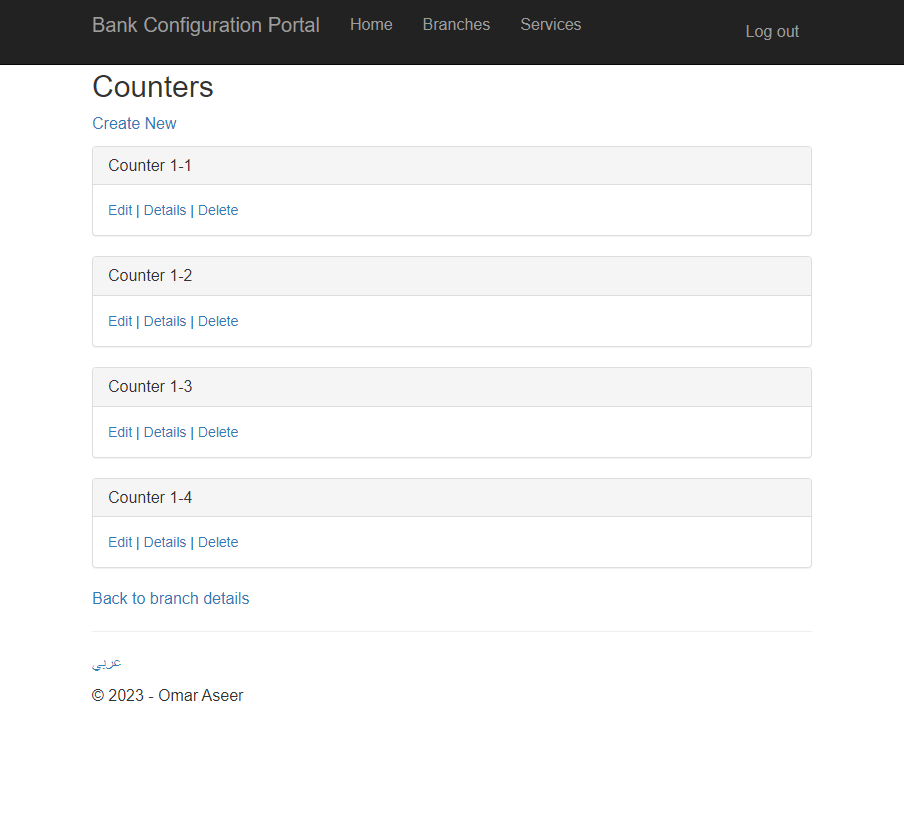


If you want to edit the counters for a specific branch, click the “Details” link for the desired branch, then click “Edit counters”.

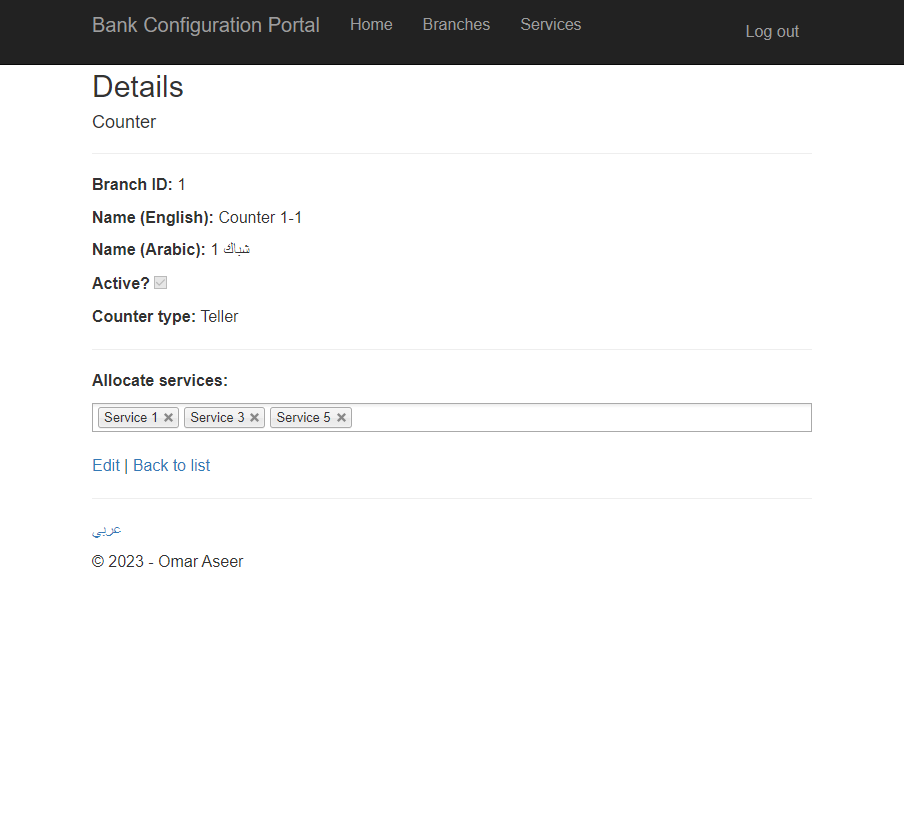


# Counters

Once you’re in the counters page for a specific branch, you can view, edit, and delete existing counters, or add new counters.



If you would like to allocate services for a specific counter, click the “Details” link for the desired counter. Use the drop down to add new services, or click the × symbol to remove services from the counter.



# Services

To view, edit, delete, and add services for your bank, click the link in the navigation bar, or the “Services” button on the home screen.



From the services page, follow the links to add, edit, or delete services.

